

## IV. PROPOSAL FORMAT AND REQUIRED DOCUMENTS, CONTINUED

### ORGANIZATION

Organize Your Proposal As Follows:

#### VOLUME 1, Administrative Response

A.	Cover Letter	
B.	Table of Contents	
C.	Contractor Status Form	Attachment 1
D.	Darfur Contracting Act	Attachment 2
E.	Contractor Certification Clauses	Attachment 3
F.	Executive Summary	Attachment 6
G.	National Environmental Policy Act (NEPA) Compliance/Certification Form	Attachment 7
H.	Bidders Authorizing Resolution Letter(s of Commitment (if applicable)	Attachment 10
<del>I.</del>	<del>Auditing Consideration</del>	<del>Attachment 11</del>
I.	Financial Management Information Form	Attachment 12
J.	California Environmental Quality Act (CEQA) Compliance Form	Attachment 13

**PLEASE NOTE: ATTACHMENTS 4, 5, 8, 9, 14, 15, 16, AND 19 ARE FOR INFORMATIONAL PURPOSES, AND ARE NOT REQUIRED TO BE SUBMITTED WITH PROPOSALS.**

#### VOLUME 2, Technical Program Proposal and Cost Information (see Section III for requirements)

A.	Table of Contents	
B.	Program Title	
C.	Program Executive Summary	
D.	Program Design	
E.	Workforce Development and Job Creation	
F.	Energy, Peak Demand and GHG Emissions Reduction	
G.	Economically Disadvantaged Areas	
H.	Time Criticality	
I.	Program Transparency and Reporting	
J.	Program Team Qualifications and Experience	
K.	Scope of Work and Deliverables	
L.	Budget Forms (Exhibit A-1, Exhibit B and Exhibit F)	Attachment 17
M.	References	Attachment 18